

Borough Council of
**King's Lynn &
West Norfolk**



COUNCIL MEETING

Agenda

Thursday, 5th September, 2019
at 6.30 pm

in the

**Assembly Room
Town Hall
Saturday Market Place
King's Lynn**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
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Dear Councillor

You are hereby summoned to attend a meeting of the **Borough Council of King's Lynn and West Norfolk** which will commence at **6.30 pm** on **Thursday, 5th September, 2019** in **The Assembly Room, Town Hall, Saturday Market Place, King's Lynn** to transact the business shown below.

Yours sincerely

Ray Harding
Chief Executive

BUSINESS TO BE TRANSACTED

1. PRAYERS

2. APOLOGIES FOR ABSENCE

3. MINUTES

To confirm as a correct record the Minutes of the Meeting of the Council held on 4 July 2019. (previously circulated).

4. DECLARATION OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.

5. MAYOR'S COMMUNICATIONS AND ANNOUNCEMENTS

To receive Mayor's communications and announcements.

6. URGENT BUSINESS

To receive any items of business which in the opinion of the Mayor are urgent.

7. PETITIONS AND PUBLIC QUESTIONS

To receive petitions and public questions in accordance with Standing Order 9.

8. CABINET MEMBERS REPORTS

In accordance with Standing Order 11.1 to receive reports from Cabinet Members in the following order and under Standing Order 11.2 (a) Members of the Council may ask questions of the Cabinet Member on their reports and Portfolio areas:

(Councillors are reminded that this is a question and answer session not a debate.)

- 1) **Business Development - Councillor G Middleton** (Pages 6 - 8)
- 2) **Commercial Services - Councillor P Kunes** (Pages 9 - 10)
- 3) **Development - Councillor R Blunt** (Pages 11 - 14)
- 4) **Environment - Councillor I Devereux** (Pages 15 - 16)
- 5) **Housing - Councillor A Lawrence** (Pages 17 - 18)
- 6) **Project Delivery - Councillor P Gidney** (Pages 19 - 21)
- 7) **Deputy Leader and Culture, Heritage and Health - Councillor Mrs E Nockolds** (Pages 22 - 24)
- 8) **Leader and Resources - Councillor B Long** (Page 25)

9. MEMBERS QUESTION TIME

In accordance with Standing Order 11.2 (b), Members of the Council may ask any questions of the Chairman of any Council Body (except the Cabinet).

10. RECOMMENDATIONS FROM COUNCIL BODIES

(Members are reminded this is a debate, not a question and answer session)

To consider the following recommendations to Council:

- 1) **Environment and Community Panel 16th July 2019** (Page 26)

EC17: Urgent Business: Appointment of Representative to King's Lynn Football Club.

- 2) **Cabinet: 6 August 2019** (Page 27)

CAB34: Code of Corporate Governance

Ray Harding
Chief Executive

CABINET MEMBERS REPORT TO COUNCIL**5th September 2019****COUNCILLOR GRAHAM MIDDLETON - CABINET MEMBER FOR BUSINESS DEVELOPMENT**For the period 4th July to 28th August**1 Progress on Portfolio Matters.****Future High Street Fund**

As Members will be aware our Future High Street Fund (FHSF) Expression of Interest application for King's Lynn Town Centre has been selected to go forward into the next phase of assessment which will involve the development of a full business case for capital investment by the FHSF in the borough's final proposal. To assist us in the development of our business case, the borough will be awarded a resource funding revenue grant of up to £150,000 (actual amount yet to be confirmed). King's Lynn's Expression of Interest was only one of two successful council submissions in Norfolk (Great Yarmouth being the other) and one of fifty nationally. Officers are currently putting together the projects and project team for the development of a full business case that will be needed over the next six months ready for our submission at the end of the year. During the development period we will be involving all our local partners, stakeholders and consultees. This FHSF Phase 2 Business Plan Development will have strong links to our recently submitted Expression of Interest £2m High Street HAZ bid to Historic England

Strategic Partnership

A report was taken to cabinet on the 6th August outlining a new partnership between us and the Cambridgeshire and Peterborough Combined Authority. This agreement seeks to build on existing working to share information, data and evidence to develop an approach to the local growth fund. The commitment commits both parties to work together for mutual benefit on strategic issues such as investment in key road and rail infrastructure works.

Events

Our programmes of summer events, designed to provide an extensive programme to increase participation and footfall into the town centre, The Walks and Hunstanton Heritage Gardens, have once again received huge public support.

The success of the spring plant and craft fair has resulted in the introduction of our first autumn plant and craft fair this September.

This year's Hanse Festival featured a rumbustious march through town which attracted thousands of local people and the attention of ITV Anglia.

Festival Too and KL Festival both had varied and packed programmes this year - neither of which would be possible without the financial support and other resources from the council.

This year's Forties Lynn event was described by many of the stallholders, enactors and period vehicle owners as the busiest it's ever been. Visitors to our town's two museums exceeded 1,000, way beyond last year's figure of 800.

More bikers turned up for this year's Mods and Rockers event than ever before, drawing a huge crowd of spectators.

Folk in the Town and Hunstanton's first Outdoor Cinema event fell foul of inclement weather. Although our August outdoor cinema screening of Mamma Mia was attended by around 3,000 people.

Further events include the Mini Meet, Hunstanton Music Festival, TM Play, Classic Car Day and the Hunstanton Soap Box Derby.

The council has also supported many third party events this year including the Hanseatic Ski Race, King's Lynn Pride and the ever popular Heritage Open Day when many historic buildings open their doors for people to look around.

Groups looking to organise events should notify the Public Event Safety Advisory Group, to ensure that they aren't clashing with other events, details are on the council website. They can explore funding opportunities from the Norfolk Community Foundation (who manage the borough council's small grants schemes) and the National Lottery Community Fund. Groups can publicise their events through the Visit West Norfolk website run by the council. Where council funding is given, the council will also try to promote events through its social media channels.

2 Forthcoming Activities and Developments.

A report is currently being written by officers to endorse support to the draft Norfolk and Suffolk Local Industrial Strategy. This has been drawn together by the New Anglia LEP in consultation with key stakeholders from the public and private sectors. A full report and up to date copy of the draft strategy will be issued with papers for 24th September Cabinet.

3 Meetings Attended and Meetings Scheduled

HAZ Briefing
Cabinet sifting
BID meeting
Portfolio session with exec Director (Chris Bamfield)
Cabinet
Portfolio session with various officers (throughout the month)
Allotment judging and presentation
Joint portfolio meeting Cllr Gidney
R and D committee
Hunstanton CCT Action Group

CABINET MEMBERS REPORT TO COUNCIL

5th September 2019

COUNCILLOR PAUL KUNES - CABINET MEMBER FOR COMMERCIAL SERVICES

For the period 5th July to 4th September 2019

1 Progress on Portfolio Matters.

Work is progressing on the project to enable “cashless” parking in the St James multi-story car park. It is hoped the system will be up and running by the end of October.

The Vermin infestation problem at the Depot is being resolved, but much re-instatement and re-decoration will be required before staff can re-occupy the building.

Ground water levels are being monitored at the Gayton Road cemetery and burials are continuing as required. Officers are looking at future options for burials in King’s Lynn.

Following an observation by a member of the public about the condition of the ponies on Hunstanton Beach, officers attended with a Vet, and the ponies were given the all clear.

There has been a growing number of licences issued for dog breeders in the Borough, 40+ since last October.

We have also had licence applications from a new Cider making company in Marshland, and a Vineyard.

2 Forthcoming Activities and Developments.

I will be attending a meeting of the Norfolk Parking Partnership at County Hall on September 12th to discuss all aspects of Parking throughout the County.

We are hoping to arrange a meeting in September with myself, officers and local funeral directors to discuss issues with ground water levels not only at Gayton Road, but other cemeteries (both council and Parish run) in the Borough.

3 Meetings Attended and Meetings Scheduled
Council IT team Car parks Media Training Crematorium and Cemeteries Regeneration and Development Panel Corporate Performance Panel Environment and Community Panel QE Trust Board of Governors Conservancy Board.

CABINET MEMBERS REPORT TO COUNCIL

5 September 2019

COUNCILLOR RICHARD BLUNT - CABINET MEMBER FOR DEVELOPMENT

For the period 5 July 2019 to 23 August 2019

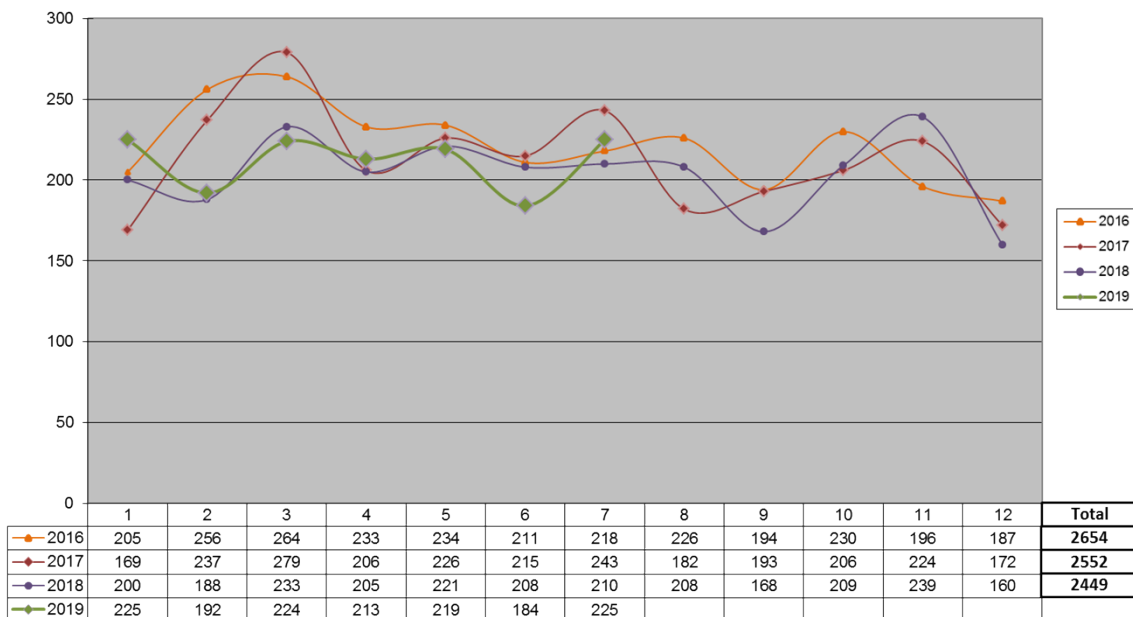
1 Progress on Portfolio Matters.

Planning Applications

Planning applications received between January and July continues to be consistent with the same period last year, 1465 in 2018 and 1482 in 2019.

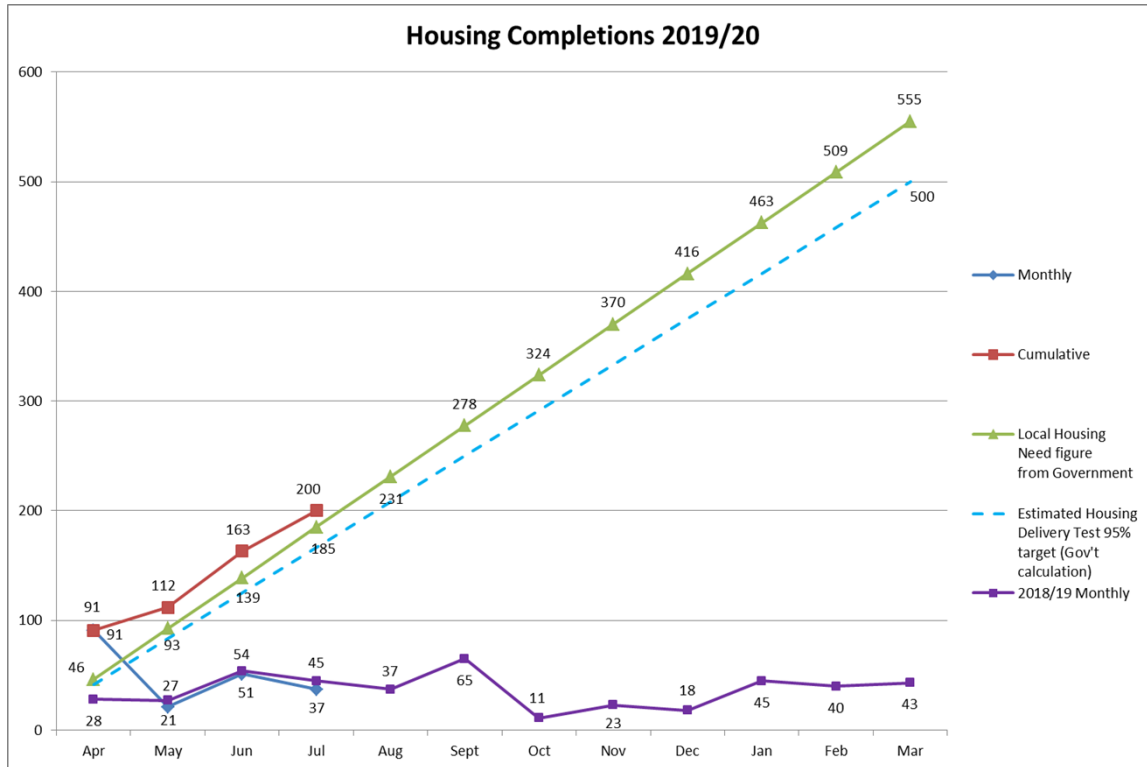
Income for the first four months of the financial year is lower than the same period last year but still above projected income, £429,000 in 2018 and £390,000 in 2019.

Planning and discharge of condition applications received



Housing Completions

Completions are performing well and currently just above the Local Housing Need figure from Government. 200 completions at the end of July 2019 compared to 154 in 2018.



Planning Appeals – Knights Hill

The outline planning application to provide up to 600 dwellings was refused in March 2019. If the decision is appealed it's almost certain this will be dealt with by Public Inquiry. Members will recall from my report to Council on 4th July 2019 that the Planning Inspectorate (PINs) is introducing changes to help speed up the appeal decision process, commencing with Public Inquiries. As soon as PINs confirm the appeal submission is valid then the appeal process formally commences with an expected Inquiry between weeks 13 and 16, therefore potentially before Christmas. There are various formal stages leading up to the Inquiry, including preparing and submitting proofs of evidence.

Appeal Performance 1/1/19 – 31/7/19

	Dismissed	Allowed
Planning appeals	28	5
	85%	15%
Enforcement appeals	5	1
	83%	17%

The national average figure for planning appeals allowed is around 34%.

Housing Delivery Test

You may recall that the BC Housing delivery test result for 2018 is 91%, this means we needed to prepare an Action Plan.

Accordingly, the BC Housing Delivery Test Action Plan has been written. It is planned to present it to Cabinet at the September Meeting

CIL Governance

We are moving towards the definition of a scheme for governance of future CIL spending. The Regeneration and Development Panel will be asked to consider developing the process.

Neighbourhood Plans

There is a large degree of activity in this field across the Borough. Below is a list of Neighbourhood Plan progress to date. Currently approximately 1/3rd of the Borough is covered by a 'Made' or emerging Neighbourhood Plans. This means that there could be different policy frameworks in place for each parish with a 'Made' Neighbourhood Plan. Policies within such plans must be taken into account when determining planning permissions within such an area. There is also the possibility that existing Neighbourhood Plans could be reviewed, such a Brancaster which is one of the first in the country to undertake this.

Area Designated & working towards draft plan & 1st Consultation	Post 1st Consultation working towards 2nd consultation	Post examination / Referendum Stage	Made /Adopted
Brancaster Review	Holme next-to-Sea	Sedgeford	Brancaster
Castle Acre	Hunstanton		Snettisham
Dersingham	Terrington St. John		South Wootton
Downham Market	Tilney All Saints		West Winch & North Ruction (Joint)
Gayton	Upwell		Walpole Cross Keys
Grimston, Roydon & Congham (Joint)			
Heacham			
Old Hunstanton			
Outwell			
Pentney			
Stoke Ferry			
Thornham			

Meetings Attended

Portfolio Meetings
Cabinet Sifting
Cabinet

Various meetings with officers
Planning Committee
Planning Sifting
Planning Committee Training
Council
Local Plan Task Group
Appointment Board
Custom and Self Build Task Group
Regeneration and Development Panel
Norfolk strategic planning member forum

CABINET MEMBERS REPORT TO COUNCIL

5 September 2019

COUNCILLOR IAN DEVEREUX- CABINET MEMBER FOR ENVIRONMENT

For the period 5 July to 26 August 2019

1 Progress on Portfolio Matters.

Following my invitation and efforts over the last year, a meeting of the Environment Agency led “**Anglian (Great Ouse) Regional Flood & Coastal Erosion Committee**” comprising some 10 County Council & Unitary Authorities and senior Regional EA Members, was held in King’s Lynn on 18 July. The Committee addresses planning, financial and management arrangements for pluvial, fluvial and coastal flooding risks in the Great Ouse catchment area from west of Milton Keynes, through Bedford and the Fens to King’s Lynn and Hunstanton. On this occasion, Members were able to see and experience the practicalities of coastal flooding and erosion along our Wash shoreline. In conjunction with the local Environment Agency team, we arranged:-

- A tour of the King’s Lynn flood defences that were so effective against the December 2013 tidal surge;
- A visit to Heacham North Beach to provide an insight to the Snettisham Beach annual recycling process and the success of the funding arrangements provided by the East Wash Community Interest Company;
- A visit to Hunstanton to examine the state of the promenade sea defences and long-term integrity of the cliffs.

The last item is at the heart of the 75 year, multi-million pound **Hunstanton Coastal Management Plan** for repair & replacement of some of the current ageing infrastructure and to maintain flood risk management capability, including the implications of sea level rise. The plan has been prepared in response to the **Wash East Coast Management Strategy** for submission to the **A(GO)RFCC** later this financial year, seeking their technical and financial support.

Following receipt and initial assessment of formal tenders, we are now in the final stages of the procurement of a new joint Waste Collection Contract together with North Norfolk and Breckland District Councils. Completion is expected within a couple of months, ready for initial mobilisation of the North Norfolk District Council contract in spring 2020, followed by Breckland District Council and the Borough Council of King’s Lynn and West Norfolk a year later.

In response to questions at last Council, Officers are endeavouring to convene a joint briefing to Members by Anglian Water and The Environment Agency on the criteria and arrangements for publicising the potential threat of beach pollution and associated actions.

Significant time and effort is being invested in our programme to address the consequences of climate change. Officers have been tasked, and initial resourcing agreed, for quantifying our Borough Council Baseline Carbon Footprint. Additionally, we are exploring opportunities for collaboration on the wider aspects through the New Anglia Local Enterprise Partnership and the UEA.

2 Forthcoming Activities and Developments.

We are supporting **The Norfolk Coast Partnership** who have organised a **Dark Skies Festival** running from 6-22 September. This will showcase environmental improvement through the reduction of light pollution to the benefit of community wellbeing, wildlife and astronomy. Further details of the exciting activities and events can be found at:- <http://www.norfolkcoastaonb.org.uk/partnership/dark-skies-festival-6-22-september-2019/1215>

3 Meetings Attended and Meetings Scheduled

Environment Agency: East Anglian Coastal Group Meeting – 5 July
Media Training – 10 July
Hunstanton & Heacham Beach: Portfolio Meeting with Officers –16 July
Climate Change Meeting with Cllr de Whalley – 16 July
Appointment Board Training – 16 July
Environment and Community Panel – 16 July
Environment Agency: Anglian(Great Ouse)Regional Flood & Coastal Erosion Committee – 18 July
Cabinet Sifting – 22 July
Appointment Board – 25 July
Audit Committee – 29 July
Regeneration and Development Panel – 30 July
Scrutiny Training – 31 July
Cabinet – 6 August
Local Plan Task Group (Climate Change & Environmental Focus) – 14 August
Norfolk Rivers Internal Drainage Board – 15 August
Portfolio Meeting with Officers – 15 August

Scheduled Meetings:

Climate Change Adaptation Meeting with Officers – 2 September
Environment and Community Panel – 3 September
Governance Task Group – 4 September
Single Use Plastics Informal Working Group – 5 September
Alive Leisure Trust: Business Continuity Group - 5 September

CABINET MEMBERS REPORT TO COUNCIL

5 September 2019

COUNCILLOR ADRIAN LAWRENCE CABINET MEMBER FOR HOUSING

For the period 5 July to 26 August 2019

Progress on Portfolio Matters.

West Norfolk Housing

Strong performance shared ownership sales.

In my last report I mentioned that we had commenced marketing of new shared ownership homes. During the first few days the properties were available to view they generated strong interest, with the first application being made within hours. The first purchasers to come forward have been approved having been subject to qualifying checks and affordability assessments. There have been several more applications made, with other households which are now going through the application process. Shared ownership homes are available to households who can raise a deposit and mortgage finance, but who wouldn't be able to afford a market price.

New information and guidance documents for private landlords

Officers are finalising a new fire safety guidance document for landlords to ensure that landlords are aware of the standards expected in rented properties. An important part of the regulatory role is to raise awareness of the standards required. This document will provide an accessible summary of the necessary requirements based on national guidance, and will be on the website soon. This will be followed by a review of the amenity standards for Houses in Multiple Occupation (HMO's). Work has also commenced with Norfolk Trading Standards to create a guidance document for landlords covering a range of issues from, Furniture Regulations, Electrical Safety, Gas Safety, Energy Performance Certificate's and Letting Agents Fees.

Winter Night Shelter update

I am preparing a report on the matter of a funding request from the Winter Night Shelter in line with the contribution that was made last year. Since the Shelter closed its doors at the end of March, planning started to re-open in winter season 2019/20. An impact report has been prepared detailing feedback and thoughts on how last season had worked out. The report can be viewed via the link below.

<https://irp-cdn.multiscreensite.com/8d333cb0/files/uploaded/KLWNS%20impact%20report%202018-19%20final.pdf>

It is clear from an impact report subsequently prepared by the Night Shelter charity that people were assisted that otherwise would have spent the night outside. The Night Shelter provision meant that the Council did not need to provide additional emergency beds in hostel provision in the town as it had done in the previous winter 2017/18. These arrangements had proved particularly difficult to sustain over periods of prolonged cold.

The conditional contribution the Council made last year was matched by other sources including public donations. The success of the project was in part down to the commitment of volunteer staff and the generosity of the public donating food, toiletries and bedding.

If anyone wants to make a donation to the Night Shelter charity there is a giving page at www.klwns.org.uk

Meetings Attended

Cabinet Sifting
Full Council
Cabinet
Meetings with Officers
West Norfolk Housing Company

CABINET MEMBERS REPORT TO COUNCIL

5 September 2019

COUNCILLOR PETER GIDNEY CABINET MEMBER FOR PROJECT DELIVERY

For the period 5 July to 4th September 2019

1 Progress on Portfolio Matters.

Please NOTE *Pre Council meeting an important presentation*; Dale Gagen, Corporate Project Manager, will bring you up to date on several schemes in different states of development within the Accelerated Construction Programme.

The presentation will include.

KINGS Lynn

NORA 4

Colombia Way- Salters Road – Parkway BC and CWA Sites – Boal Quay- Proposals – current ideas and analysis.

Spec

Hunstanton

*Southend Road Carpark Development
Bus Station and Library Site.*

Also

We are exploring the possibility of an 80 bed hotel in Hunstanton with a major company in the Hospitality Industry, this will link with the Hemingway Design proposals to come forward for public consultation, hopefully soon.

Return to Kings Lynn

We are also in advanced discussions with Anglia LEP for future funding streams to enable delivery of light industrial and office units on the NORA site.

Other areas there is an ongoing evaluation current projects and future schemes examining their relevance and future contribution to the wellbeing of the community and ensure there is a synergy between all the individual enterprises; this will be helped by the welcome news that two project support

officers will be joining the Property Services team. The new officers will support the monitoring of information, progress and expenditure, together with the analysis of upcoming project viability.

Update: South Lynn Brick Kiln, adjacent to Baines Road, South Lynn

Before the demolition works start an ecologist will make a final check of the site prior to the clearance, recording and demolition of the remains of the Brick kiln.

Subject to the sign off by the ecologist the fence and vegetation will be carefully removed to allow an Architect to record the building by drawing the remains and produce a full photographic record.

Once these works have been signed off the demolition works will start and as many bricks recovered as possible.

The demolition itself will be carried out, by a 'qualified person' having regard for all health and safety aspects, dealing with any waste in accordance with the sites Contaminated Land Method Statement.

In practice the kiln and a safe working area around it will be fenced off to allow a machine to demolish the structure without anyone needing to get too close. This will ensure the safety of all as the demolition takes place as previous photo evidence shows that part of the roof has already fallen in and other parts of the external fabric is in a poor state.

Once the structure is on the ground, useable bricks will be recovered, cleaned and stored for future use, any remaining rubble will be removed from site, depressions filled with clean material and the site left in a safe level condition.

It is anticipated that the works will be concluded by the end of September.

House completion Aug 19

NORA +2
Marsh Lane +5
Dewside – (Lynnsport)+4

2 Forthcoming Activities and Developments.

Kings Lynn, infrastructure development to improve transport etc.
Future housing options in Hunstanton.

Panels

3 Meetings Attended and Meetings Scheduled

10 July - Media training, 10 July North Runcton PC, 18 July Joint portfolio meeting, 22 July Cabinet Sifting. 22 July Portfolio meeting, 23 July HAZ partnership Board Meeting 23 July Marriott's Warehouse Trust 26 Aug. Extracurricular lecture attendance Planning and the Law 30 Aug R and D. 6 Aug Cabinet 8 Aug Strategic Housing Consultation 14 Aug Fairstead Surgery Meeting 19 Aug Portfolio Meeting
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CABINET MEMBERS REPORT TO COUNCIL**5 September 2019****COUNCILLOR MRS EA NOCKOLDS
CABINET MEMBER FOR CULTURE, HERITAGE AND HEALTH**

For the period 5 July to August 26th 2019

1 Progress on Portfolio Matters.

The LILY co-ordinator has planned a 'Volunteer Fair' event at the Discovery Centre on September 12th. Its aim is to encourage more residents to get involved in our community. Local charities who are looking to recruit volunteers have been invited to have stands. The Ask LILY web-site has a new subcategory in the 'Health & Wellbeing category named 'Cancer support'. This has been done in collaboration with the QE Hospital, Macmillan, Big C and the Cancer Services User. The LILY Directory will also be creating an easily searchable 'Christmas' section with local organisations providing information about their Christmas activities. There are 35 LILY advisors across the five voluntary organisations that are part of the LILY project. During the last three months there have been over 9,014 Users of the Directory, with almost 37,000 page views.

Due to the success of the District Direct West initiative, patients at the QE hospital are benefiting from faster discharge times. Our Council Housing team has helped over 100 patients to return home quickly, saving hospital bed days. The Housing team are located at the hospital working in wards and other departments to support staff in helping patients to return to their safe and secure home, or appropriate accommodation. LILY Advisors can visit patients at home after hospital discharge to support them to access community groups or advise them on other services which may help them through a period of readjustments.

The Tourism Trail, which is an on-line guide for holidays and focuses on designing holidays in this country, has recently organised a survey with over 2,100 respondents from which they identified the UK's favourite staycation destination for 2019. Norfolk was voted the 5th favourite destination in the whole of the UK, Cornwall was top of the league. There was some fantastic comments about Norfolk, big open skies, endless golden beaches, abundance of wildlife and plenty of pubs and fantastic food. The new 'Explore West Norfolk' mobile phone APP and web-site has been promoted on BBC Radio Norfolk.

With support from the Borough Council the Lynn Museum has been opened on Sunday afternoons during the summer months. A Sunday combined ticket

is available for the visitors to the Stories of Lynn and the Lynn Museum. The Lynn Museum is continuing to host a 12month Norfolk Museum Service Teaching Museum traineeship which is funded through the Arts Council England. The current Trainee is based at both the Lynn Museum and the Ancient House in Thetford.

Lynn Museum and Stories of Lynn are playing a significant part in the NMS 'Kick the Dust', Norfolk project. It is a 4 year project supported by the National Lottery Heritage Fund with match-funding from the Borough Council. The project is aimed at young people aged 11-25 years with a specific focus on those who face barriers to participation in heritage and arts activities. The project aims to work with over 8,000 young people in Norfolk until June 2020. In King's Lynn it has established a regular Forum with 19 young people attending weekly. Working with COWA they are making a heritage film for the South Gate and will have the opportunity to gain accredited skills and training through the Arts Award programme.

The Barbican Guildhall, London have created a literature/poetry programme named 'Barbican Box' in our area to deliver a project which will be school based. They will work with up to 10 schools, these will be a combination of primary and secondary settings. Their aim is to strengthen their role as a cultural education provider within national arts, enhance access and participation for young people who have limited access to culture, develop and disseminate good models of professional Development for teachers and artists to innovate classroom practice, and to support local venues and infrastructures to deliver a sustainable cultural education offer in our area.

2 Forthcoming Activities and Developments.

Recently the stakeholders of the Guildhall attended a visioning event with an aim of bringing together suggestions for the future of the Guildhall. The Borough Council has commissioned a firm to focus on developing an Expression of Interest for funding which will be submitted to the National Lottery Heritage Fund.

This years event of the Searles Soap Box Derby is being held on 22nd September. This year's event has a new and faster course giving competitors a longer steep hill to descend as they race towards the sea front. The limit of teams this year is 60 with just a few left remaining. It will have a carnival atmosphere. Something for all the family.

3 Meetings Attended and Meetings Scheduled

Portfolio meetings ;
Ray Harding Chief Executive before retirement
Lorraine Gore Deputy Chief Executive and once appointed CE
Chris Bamfield Director of Commercial Services
Martin Chisholm Business Manager

Claire Thompsett Grounds and Open Space
John Greenhalgh & STP Chairman Patricia Hewitt
Rachael Williams, Stories of Lynn Learning & Engagement Officer
Matthew Henry Property Services

Cabinet

Environment and Community Panel meeting

Kings Lynn & West Norfolk Area Museums Committee

LILY Board

Health & Wellbeing Board

Heritage Action Zone Board

Norfolk Records Committee

Joint Norfolk Museums Committee

WN Tourism Forum

PEACH-Local Cultural Education Partnership

West Norfolk Cultural Board

Expression of interest & Vision of Guildhall Stakeholders Consultation meeting

KL Festival Board

The Swan Project Downham Market

CABINET MEMBERS REPORT TO COUNCIL

5 September 2019

**COUNCILLOR BRIAN LONG - LEADER
CABINET MEMBER FOR RESOURCES**

For the period 5 July to 28 August 2019

1 Progress on Portfolio Matters.

A verbal report will be provided at the Council meeting due to the Leader being admitted to hospital.

**RECOMMENDATION TO COUNCIL 5 SEPTEMBER 2019 FROM THE ENVIRONMENT
AND COMMUNITY PANEL MEETING ON 16 JULY 2019**

**ENVIRONMENT AND COMMUNITY PANEL MEETING – 16 JULY 2019 – APPOINTMENT
OF REPRESENTATIVE TO KING’S LYNN FOOTBALL CLUB**

EC17: URGENT BUSINESS: The Chairman advised the Panel that at the Full Council meeting on 4th July, Council referred the appointment of a representative to the King’s Lynn Football Board back to the Environment and Community Panel. The Panel were therefore invited to nominate a representative to serve on this Board.

RESOLVED: There were no nominations put forward, so the appointment would be referred back to Full Council.

**RECOMMENDATIONS FROM CABINET ON 6 AUGUST 2019
TO COUNCIL ON 5 SEPTEMBER 2019**

CAB34: CODE OF CORPORATE GOVERNANCE

The Chief Executive presented the report which explained that the Code of Corporate Governance was last reviewed and approved by Council in 2015. The code had been refreshed following the publication of CIPFA guidance.

At its meeting on 11 March 2019, Audit Committee agreed to recommend the code to Cabinet.

The principles from 2012 and 2016 were discussed and it was noted that they had been reviewed and were established across all the public sector and the Government so all organisations were judged against the same rules.

Under standing order 34, Councillor Pope asked why the report had been brought, and after it being confirmed that it was a requirement for the Council to do so, stressed that it was important for the Council follow the principles as he considered the Council would not be in the situation it was in if they had been followed.

The Chair disagreed with his comment about the situation the Council was in, and reminded members that a review was still underway.

RECOMMENDED: That the Code of Corporate Governance be approved.

Reason for Decision

To detail the council's commitment to good corporate governance.